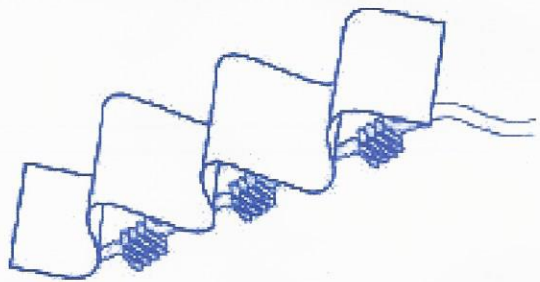


Universal Tempo

What you will need:

1. Rufflette Universal Tempo curtain heading tape
2. Your chosen fabric
3. Matching thread
4. R40 curtain hooks
5. Rufflette cord tidy (x 2 - one for each curtain)
6. Rufflette lead penny weights (x 4 - one for the corner of each curtain)



Working out **tape** requirements:

Multiply the width of the track/pole by the fullness i.e. 2.25 for Universal Tempo.

e.g

Width of track/pole: 183cm (71")
 Multiply by 2.25: 2.25 x 183cm (71")
 Add an extra 5cm with Universal Tempo
 Total tape required: 417cm (162")

Remember to add on required amount of tape if using a track with an overlap arm.

Helpful Tips:

Measuring your window - When measuring your window use a steel or wooden rule. Do not use a cloth tape as this may stretch.

Measuring point - Always measure from the hook suspension point on the track/pole. For sill or radiator length measure to 1.25cm (1/2") above the sill or radiator. For floor length measure 2.5cm (1") above the floor.

Sewing Instructions:

1. Ensure the tape is the correct way up - the row of pockets at the top facing you. Pleats will be formed where the drawcords show below the pockets.
2. Take the edge of the tape that will come to the centre of the track or pole (remember you will require a left and right handed curtain). A small dot on the top and bottom edges of the tape indicates where you should start - at this point free the drawcords out from the channel. Double knot the drawcords and trim the tape 1cm (1/2") to the right of the drawcords for the right handed curtain

Working out **fabric** requirements:

1. To calculate the number of fabric widths required, multiply the total width of the track by the fabric fullness, 2 1/4 with universal tempo, then divide by the width of your chosen fabric - 137cm (54"). Round up to the nearest full number.
2. Multiply the curtain length by the number of fabric widths, adding the following allowances to each fabric width:
 - i. 20cm (8") per fabric width for hems and heading.
 - ii. 2.5cm (1") approximately, per fabric width for shrinkage.
3. Allow additional fabric for pattern matching - the general rule is one full pattern repeat per fabric width. For example, curtains requiring 4 fabric widths need additional fabric for 3 pattern repeats.

e.g

Width track/pole: 60"
 Width of chosen fabric: 54"

60" x 2.25 = 135" then divide by 54" = 2.5 widths so 1.25 widths of fabric for each curtain.

Drop: 85"

Multiply curtain length by number of fabric widths. 85" x 2.5 = 212.5"

Add 16" for hems and 5" for shrinkage = 233.5

Round up to 234.

Therefore total fabric required = 5.92 metres (Don't forget to add on any extra fabric for pattern repeats if required)

(see fig 1).



Fig 1

3. At the opposite edge of the tape, pull out 3 - 5cm (1 - 2") of cords for eventual pleating of the curtain. Use the point of your scissors to pick them free from the channels of tape for neatness.

4. Turn and press a 6mm (1/4") hem at the top of your fabric. Fold the tape back to the small dot indicators (see fig 2) and lay the tape on top of the hem you have just made (above the pockets) leaving 3mm (1/8") between the top of the tape and the top of the curtain. The top and bottom rows must be stitched in the same direction. Be careful not to sew over the cords. Sew both side edges of the tape, but do not sew over the free cords for pleating.



Fig 2

Pleating Instructions:

1. It is very important to pleat up the curtain correctly and to avoid puckering between the pleats. Put your hand behind the strip that the cords are in, and position your thumb in front of the strip. Pull the cords to form the first pleat, being careful not to overpleat the tape. There should be a group of approximately four pleats in the strip. Move onto the next set of pleats and repeat. Return to the first set, as these will no longer be pleated. Advance and return along the whole curtain until all the pleats are in place.
2. Do not cut off the surplus cords as they allow the curtain to be pulled flat for cleaning. Loose cords should be wound neatly out of sight on a Rufflette Cord Tidy (see fig 3).



Fig 3

3. Insert the hooks into the track or ring. To ensure curtains drape well, sew Rufflette lead penny weights into each bottom corner of the curtain hems. With a small square of fabric, sew a pocket leaving an open flap on the top edge. When hemming, sew in the pocket along the flap, leaving the top edge open to insert and remove the penny weight (see fig 4).

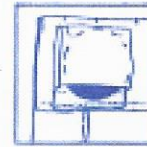


Fig 4

Contact us:

If you experience any problems while using this tape and making your curtains do not hesitate to contact our Customer Services Dept. (via any of the methods below) who will be happy to help you out.

Rufflette Limited
Sharston Road
Wythenshawe
Manchester
M22 4TH

Tel no. 0161 998 1811
Fax no. 0161 945 9468
Email. customer-care@rufflette.com